

Crime Prevention Tips

1. When you leave your room, office, or vehicle, even for a moment, always keep your doors and windows locked. Do not prop open or disengage the locking system on the door.
2. Never leave your purse, wallet, book bag, laptop, or other property unattended even for a moment in a public setting.
3. When locking your bicycle, use a steel "U" lock rather than a cable lock. Lock the frame and tire together to a stationary object. If the bike has easily removable seat, we recommend you remove the seat and take it with you.
4. Trust your instincts. Be careful when people stop you for directions, request money, or ask you for the time. Always reply from a distance; never get too close to the car or the person. If you feel uncomfortable about someone near you, head for a populated area and call the HUPD.
5. Know the locations of blue light emergency phones on campus.
6. If you are out after dark, use only well-lit routes or Designated Pathways (found on the back of University phonebooks), make use of shuttle buses, escort van and HUCEP (walking escort program), and travel in groups when possible.
7. Look confident when you walk. Make eye contact with passersby, and keep a firm grip on your property.
8. Carry your keys in your hand so you can quickly get into your car or home.
9. Keep possessions in your vehicle out of sight (in the trunk).
10. Although it seems courteous to open doors for others, especially persons carrying groceries or packages, do not open residential doors for strangers.

Safety and Security To-Do-List

In order for the Harvard University Police Department to maintain a safe and secure campus it needs the help of the community. If you follow the advice below you will be doing your part to ensure your safety as well as the safety of the entire Harvard University community.

- Store the Harvard University Police Department (HUPD) urgent number (617-495-1212) in your cell phone. If you feel uncomfortable, afraid, or observe suspicious activity please call the HUPD immediately for assistance.
- Never allow anyone you do not know to enter a building when you are entering or exiting. Do not let people "piggyback" with you! If someone does enter that you don't recognize please call the HUPD.
- If you are out after dark, use only well-lit routes or Designated Pathways (found on the back of University phonebooks), make use of shuttle buses, escort van and HUCEP, and travel in groups when possible. Persons should avoid talking on cell phones, listening to music, or walking too close to persons unnecessarily. Know the location of blue light phones.
- Register for MessageMe, the University's emergency text messaging system by going to <https://messageme.harvard.edu/>.
- Register your bicycle and laptop You may register your laptop or bicycle by bringing them to HUPD headquarters or by watching for notices of periodic laptop registrations conducted at various points throughout the University.
- For additional information on safety and security and services offered please visit the HUPD website at www.hupd.harvard.edu. In addition please read "Playing it Safe", the Department's annual report which can be found on the website.

Harvard University Police Department



**Providing quality
policing in
partnership with
the community.**

**1033 Massachusetts Avenue, 6th floor
Cambridge, MA 02138
Urgent: 617-495-1212
Business: 617-495-1215
www.hupd.harvard.edu**

Chief's Greeting

Dear Friends:

The Harvard University Police Department (HUPD) is committed to maintaining a safe and secure campus by providing quality policing in partnership with the community. Preserving the safety and security of the University is the combined responsibility of the entire community. Together, the Department and the community can provide an environment free from the distraction of criminal activity and disorder, for the pursuit of education and scholarship that brings people to Harvard University. Although reported crime at Harvard is low (and about 95% of it is property crime) and has decreased over the last several years, it is important for students, faculty, staff, and visitors to remember that we are located in an urban setting and share many of the crime and safety issues that exist in any city.

Sincerely,

Francis "Bud" Riley

About the HUPD

- The HUPD is a full-service police department comprised of approximately 85 sworn officers and 25 civilian employees. Officers are armed, have arrest powers and complete a full-municipal police training academy that is the equivalent of Cambridge, Somerville, Boston and other police departments from surrounding cities and towns. The only real difference between a Harvard officer and a Cambridge officer is jurisdiction. Police officers are sworn Special State Police Officers with deputy sheriff powers.
- Some core functions of the Department are: responding to criminal incidents; checking on the well-being of students, faculty, and staff; responding to disturbances; providing safety escorts; taking reports of lost and stolen property; responding to lockouts; investigating suspicious activity; responding to alarms; and investigating trespassers or unwanted guests.

Community-Oriented Problem-Solving (COPS)

- To fulfill its mission, the Department has adopted a community-oriented problem-solving (COPS) philosophy. The foundations of the Department's COPS philosophy are:
 1. Prevention - the HUPD seeks to prevent crime rather than merely responding to it after it occurs. As Sir Robert Peel, known as the father of modern policing, stated that the test of police efficiency is the absence of crime and disorder, not the visible evidence of police action in dealing with it.
 2. Partnerships - the HUPD determines policing priorities collaboratively with the community. Because safety and security is a shared responsibility, the HUPD encourages students, faculty, and staff to take an active role in maintaining their own safety and the security of others.
 3. Problem solving - HUPD officers seek to identify the underlying causes and contributors to crime and disorder and implement solutions to those problems, often in coordination with community partners.
- To develop strong links with the community, officers are assigned to a specific geographic area and further assigned to specific buildings, departments, and schools within those areas. Officers engage in both formal and informal community outreach with students, faculty, staff, and visitors on a daily basis to build relationships. Those relationships help build trust between the HUPD and the community and help facilitate problem solving. To view the officers assigned to your school, department, or house please visit www.hupd.harvard.edu/outreach.php.
- Officers are committed to preventing crime and disorder and focus their efforts on eliminating the underlying causes of those problems. Through relationships with community members, university officials, and other criminal justice agencies; they actively work to solve problems in order to prevent crime, and help maintain a community free of disorder.

Safety and Security is a Shared Responsibility

- The HUPD is responsible for your safety and security, but we need your help. We can not do it alone. Preserving the safety and security of the University is the combined responsibility of the entire community.
- Safety is a two-way street and the community can take better precautions to protect itself. Community members need to utilize the services of the HUPD. Each of you must assume a personal responsibility by taking precautions to prevent yourself from becoming a victim. The more people looking out for one another, the more effective we will be at protecting the community.
- Although violent crimes do occur, they are relatively rare. Alternatively, thieves are constantly looking for unattended, easily transportable, and valuable property - for example: laptops, cell phones, and portable MP3 players. You should take precautions to protect your property by never leaving it unattended in public and by locking your room or office when you leave it even for a moment.

If You See Something, Say Something

- We need you to serve as our eyes and ears. You are in a better position to identify behavior and activities that are out of the ordinary in your residence or workplace. When you do identify suspicious behavior we need you to call the HUPD. You should trust your instincts. **If something doesn't seem right, it probably isn't.** Don't ignore it or keep it to yourself. Call us at 617-495-1212—even if you are unsure about what is occurring.
- We are not encouraging community members to intervene or take actions on their own. We just need you to take a moment to call us to alert us to the situation. We will then dispatch officers immediately to investigate the situation and take appropriate actions.
- By being vigilant and looking out for each other, students, faculty, and staff can assist the HUPD in keeping the University safe and secure. By calling the HUPD you can take an active role in possibly removing someone who has come to the campus to commit a criminal act.